

**BOARD OF TRUSTEES MEETING MINUTES
NOVEMBER 18, 2020**

Members present via Zoom: Bob Moody (Chair), Beth Llewellyn (Vice-Chair), Tom Sloan (Treasurer), Jim Brooke (Secretary), Larry McElwain, Pat Miller, Jim Brooke, Dr. Shari Quick, Beth Roselyn, Russ Johnson, Sheryle D'Amico, Traci Hoopingarner, Janette Kirkpatrick, Deb Cartwright, Brian Bradfield, Colleen Browne, Jared Abel, Michael Williams, Rebecca Smith and Andy Ramirez (Hospital Counsel)

Other attendees via Zoom: Danae Johnson, Christine Reed, Amy Northrop, Autumn Bishop, Korianne Kaleikini and Chad Lawhorn (LJ World)

Call to Order

The meeting was called to order at 8:30 a.m.

Opening Statement

The following opening statement was read by Danae Johnson, Director – Executive Administration:

“Good afternoon. Thank you for joining the LMH Health Board of Trustees meeting. Before we get started, we’d like to outline a few important procedural details for this meeting:

- LMH Health Board of Trustees welcomes community feedback on policies and issues affecting its clinics and the hospital. In order to ensure time is used efficiently, we will not take public comments during the meeting. However, comments may be shared with board members in a number of different ways, including the comments section of our webpage, by emailing trustees@lmh.org, by calling 785-505-6138, or by contacting individual trustees with the contact information listed on our website at lmh.org.
- During the meeting, each meeting participant will identify themselves using their first and last name prior to commenting.
- Roll call will be taken for voting on each item requiring board action.
- If members of the public wish to obtain meeting materials, please email trustees@lmh.org or call 785-505-6138.
- There will be no executive session at this meeting.”

Approval of Agenda and Consent Agenda

The agenda for the November 2, 2020 meeting and consent agenda (see below) were presented for review with approval requested.

- The following were presented for approval as part of the consent agenda:
 - Nov. 18, 2020 Meeting Agenda
 - Board of Trustees Meeting Minutes, Oct. 21, 2020
 - Board of Trustees Meeting Minutes, Nov. 2, 2020
 - Finance Committee meeting minutes, Nov. 16, 2020
 - LMH Lease Summary
 - Medical Staff Bylaws Update:

LMH HEALTH

GENERAL MEDICAL STAFF RECOMMENDATIONS TO THE BOARD OF TRUSTEES

NOVEMBER 18, 2020

TO MEC: 8/24/2020

TO GMS: 9/1/2020

Excerpts from APPENDIX C

ARTICLE ONE

QUALIFIED MEDICAL PERSONNEL FOR MEDICAL SCREENING EXAMINATION

After careful consideration of the resources available to Lawrence Memorial Hospital, the Medical Staff hereby designates the following individuals as qualified medical personnel capable of performing an appropriate medical screening examination: Physician members of the Medical Staff, appropriately licensed and privileged Advanced Registered Nurse Practitioners, Physician Assistants, ~~and~~ Residents/Fellows, and in the case of obstetric patients, registered nurses who are determined to be qualified pursuant to relevant Hospital policies.

ARTICLE FOUR HISTORY & PHYSICAL

Physician Assistants and Nurse Practitioners may be credentialed to perform history and physical examinations under supervision by a qualified Practitioner who is responsible for Practitioner's clinical activities. Residents/Fellows may perform histories and physicals as allowed by job description. History and physical examinations performed by appropriately privileged licensed independent Practitioners need not be co-signed by the supervising Physician at the time of chart completion unless state defined scope of practice requires such signature.

ARTICLE SIX: ORDERS

Orders for inpatients or outpatients may be accepted by appropriately privileged Allied Health Professionals who are working under approved protocols of a supervising Active Medical Staff member. Co-signature of orders, including medications orders, written by an Advanced Registered Nurse Practitioner, Resident/Fellow, Physician's Assistant or a Certified Registered Nurse Anesthetist is not required.

ARTICLE TEN: STUDENTS AND RESIDENTS/FELLOWS

Medical, dental, osteopathic, nursing, ~~and~~ physician assistant students, and residents/fellows currently enrolled and in good standing at their respective accredited schools and programs may wish to gain practical clinical experience by working with a member of the Medical Staff in the member's office, as well as in the Hospital. The Hospital must have a current affiliation agreement in place with the relevant program. The student or resident/fellow will not be considered for Medical Staff membership or privileges, but will be supervised by an LMH Active Medical Staff member, a licensed Practitioner with appropriate clinical privileges that reflect the patient care responsibilities given to the student/resident/fellow. Students and residents/fellows working directly with patients in the Hospital must have their activities established in the following manner:

Residents/Fellows – Residents/Fellows will be permitted to function clinically under supervision of their LMH preceptor(s), and function only in accordance with the written training protocols developed in conjunction with their residency training programs.

The residency/fellowship program director(s) and the LMH preceptor(s) must communicate periodically with the ~~Education/Library Committee~~ LMH Health Graduate Medical Education Committee (GMEC), which is charged with supervising the graduate medical education program in the facility. The ~~Education/Library~~ LMH Health GMEC Committee communicates periodically and at least annually through the MEC to the Board of Trustees about the performance of residents/fellows, related patient safety issues, quality of patient care provided by residents/fellows, services provided, and their related educational and supervisory needs. The ~~Education/Library Committee~~ LMH Health

GMEC must also work with the MEC to assure that all supervising Physicians possess clinical privileges commensurate with their supervising activities. **The committee will provide communication back to the school regarding quality of care, treatment, and services and educational needs of the participants. The medical staff will demonstrate compliance with any residency review committee citations.**

- o Medical Executive Committee Recommendations:

MEDICAL STAFF & ALLIED HEALTH PROFESSIONAL STAFF - New Appointments:

Emily Broxterman, MD (Active Admitting; Surgery; Pediatric Ophthalmology) – Initial appointment 11/18/2020 not to exceed 2 years.

MEDICAL & LMH EMPLOYEE/ALLIED HEALTH PROFESSIONAL STAFF – Reappointments:

Ronald Burt, MD (Active Non-Admitting; Family Practice) – Reappointment 12/1/20 not to exceed 2 years.

Keelyn Ericson, MD (Active Admitting; Medicine) – Reappointment 12/1/20 not to exceed 2 years.

Mark Gelatt, MD (Consulting; Pediatrics) – Reappointment 12/1/20 not to exceed 2 years.

Kenneth Kimmel, MD (Active Admitting; Medicine) – Reappointment 12/1/20 not to exceed 2 years.

Joshua Korosac, DO (Active Admitting; Emergency Medicine) – Reappointment 12/1/20 not to exceed 2 years.

Michael Magee, MD (Active Admitting; Medicine) – Reappointment 12/1/20 not to exceed 2 years.

Elizabeth Stamper, DO (Active Non-Admitting; Family Practice) – Reappointment 12/1/20 not to exceed 2 years.

Stephanie Suber, DO (Active Non-Admitting; Family Practice) – Reappointment 12/1/20 not to exceed 2 years.

Jan Morey, APRN (LMH Employee; OBGYN) – Reappointment 12/1/20 not to exceed 2 years.

Jennifer Schweda, APRN (LMH Employee; Family Practice) – Reappointment 12/1/20 not to exceed 2 years.

FOCUSED PRACTITIONER PRACTICE EVALUATIONS:

Valeria Higinio, MD – (Pediatric Hospitalist) – Initial

PRIVILEGE &/or STATUS CHANGES & RESIGNATIONS:

Kirsten Evans, MD – Active Non-Admitting/Lawrence Pediatrics - Resignation effective 10/6/2020

Matthew Harms, MD – Active Admitting/LMH Hospitalist – Resignation effective 10/1/2020

Vydehi Murthy, MD – Active Admitting/Pediatric Hospitalist - Resignation effective 9/30/2020

Clare Kuhn, APRN – LMH Employee/Sponsors: Reed Internal Medicine – Resignation effective 10/9/2020

Shalisha Poe, Dental Assistant – AHP/Sponsor: Dr. Barbara Schupp – Resignation effective 9/30/2020

Dental Assistants: Judith Clouse, Erin Epperly, Cindy Fritschen, Kimberly Hill, Tanya Hinderliter, Jeanne Hudson, Ursula Kenkel, Miranda Kirksey, Sondra Murphy and Dayna Woodward – Credentials File transferred to Human Resources for overseeing effective 10/1/2020.

MOTION to approve the agenda and consent agenda.

Made by Pat Miller,

Seconded by Beth Llewellyn.

Motion carried.

Chairperson of the Board Report

Bob Moody, Chair read the following statement expressing the Board’s gratitude LMH Health staff:

“These are some of the most stressful times any of us can recall. The concern of contracting COVID-19, the fear of our friends and families being afflicted with it, the impact of the pandemic on our society and employment and the recent election have all added to a stress we have never seen before. This stress has to

manifest itself in many ways, but I am proud to note that it has not had a negative impact on healthcare in Lawrence.

Our providers, the staff and the administration of LMH Health worked and sacrifice selflessly to make certain their neighbors are not lacking in quality healthcare during this time. Those providing medical and nursing care, the employees running lab tests, those in radiology and those who make certain our facilities are free of contamination live and breathe this pandemic day and night. Many of these angels are working extra shifts and/or different shifts in different units than they normally do. They are part of why Douglas County has survived this crisis steadier than most of Kansas. Our infections disease doctors have outlined a clear path to a safer existence.

This stress does not go unnoticed. I know I can speak for the entire Board in thanking each person involved in healthcare and wishing the stress will be relieved soon. Unfortunately, there are no guarantees except our continued and everlasting gratitude. This thank you seems like a shallow expression for all you do, but please understand it is heartfelt and sincere. We appreciate your commitment, flexibility and support for our patients and each other.

I encourage all to pay it forward and thank your neighbor, friend or family member involved in healthcare. The rewards are instantaneous. Please remember to be safe!

Finally, on a very personal note, we are now entering the holiday season which is known as a time for happiness, thanksgiving and most of all, family. This week, Patsy and I had "the talk" with our sons and their families. We explained that we did not want to jeopardize their health or ours having them home for the holidays. It was a tough call to make. Surprisingly, we could actually see their relief via Zoom as it became apparent to us that they were struggling with the same uncertainty and concern. Love can be shown and demonstrated through distance. We will see our family again...healthy and alive. I don't want to tell people what to do over the holiday, but I am suggesting that perhaps the best gift you can give is a stress-free holiday and the opportunity to continue your love and life."

Chief of Staff Report

No report.

CEO and Executive Team Report

- **CEO Report:** Russ Johnson reported on the following:
 - Each Monday, LMH Health hosts a clinical call for providers and staff to hear about our COVID work to date. Employees are encouraged to join in order to help them stay informed.
 - LMH Health recently hosted a community-wide call with our partners in Unified Command. Speakers shared details on our collaborative efforts to care for the community, and provided updates on surveillance testing and a preliminary vaccination plan.
 - Senior Leadership is reviewing numerous ways to support our staff at this time, from sign-on bonuses, incentive pay for overtime hours and flexibility in scheduling. Both the Board and Senior Leadership are also developing preliminary plans on how best to recognize staff this year for all of the hard work and accomplishments.
- **2021 Budget Update and YTD Financial Performance:** Deb Cartwright, Vice President and CFO, reported on the many complex issues surrounding the 2020 financial statements and the development of a 2021 budget due to the pandemic. These include:
 - Suspension of elective services and the resulting loss of those revenues in the second quarter 2020.

- Furlough of staff in the second quarter of 2020 which reduced salary costs, only to be followed by a labor shortage right now in response to increasing COVID positive cases and employee isolation/quarantine measures.
- Increase in unbudgeted expenses for our pandemic response.
- Federal support for capital investments and lost revenues due to our pandemic response efforts.

The accounting team is actively working through all aspects of these reports, and additional updates will be shared as they become available.

Ms. Cartwright also reported on the year-to-date financials:

- Revenue is under budget by \$57 million; mostly due to second quarter suspension of elective services.
- Net Revenue is under budget by \$21.2 million.
- Expenses are under budget by \$13.8 million, mostly due to cost containment measures.
- Operating gains report in at \$1.9 million due to federal support; however, without that support, LMH Health would have an operating loss of \$6.8 million.
- Year-to-Date Total Gains are \$408,000.

Ms. Cartwright updated the Trustees on LMH Health's contract negotiations with BlueCross BlueShield of Kansas (BCBS-KS) for the 2021 contract year:

- LMH Health has enjoyed a solid relationship with BCBS-KS for some time, and had positive contractual conversations over the last six months.
- The most recent proposal from BCBS-KS did not match financial expectations by LMH Health to deliver high-quality, affordable care for patients.
- LMH Health continues to work through negotiations for a higher level of reimbursement, and is optimistic that this can be achieved.

COVID and Unified Command Update

Traci Hoopingarner, Vice President Clinical Care and CNO, gave a brief report on the operational COVID response activities as well as the number of COVID patients who are currently in inpatient care at the hospital. Ms. Hoopingarner also reviewed incentives being offered to get additional nursing staff and what is being planned for current nursing staff. She and Pat Miller, Trustee, recognized the hard work of the entire hospital's staff.

Janette Kirkpatrick, Vice President-Clinical Excellence and Brian Bradfield, Associate Vice President – Ancillary Services, shared details about surveillance testing and mass vaccination plans:

- In the health sector, LMH Health is collaborating with Lawrence-Douglas County Public Health to identify healthcare workers and first responders for random surveillance testing. Up to 25% of staff will be randomly tested each month in hopes to prevent disease spread.
- Education surveillance testing started this week with two private schools. Additional testing will be underway by the end of the month.
- Once a vaccine is available, it will be distributed to cities and counties by the State of Kansas. LMH Health's goal is to vaccinate up to 3000 healthcare workers. Work continues to modify the Radiation Shed on the northwest corner of campus to serve as a drive-thru vaccination center.

Strategic Clinical Relationship Update

Topic was deferred to December's agenda.

Discussion Items

No topics were presented for discussion.

Adjournment

With no further business presented, a motion was made to adjourn the meeting at 10:09 a.m.

MOTION made by Tom Sloan,

Seconded by Beth Llewellyn.

Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jim Brooke".

Jim Brooke, Secretary of the Board